

HAZLET TOWNSHIP PUBLIC SCHOOLS – HAZLET MIDDLE SCHOOL

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					<p>Implemented 1:1 learning environment with district-issued Chromebooks – will allow for personalized instruction and intervention.</p> <p>Implemented Learning Labs, during which students can receive extra help within the school day.</p> <p>Continue 1:1 Chromebooks, with a focus on personalized learning. Initiate iXL and Newsela for student-centered reinforcement and support.</p> <p>Continue Power Hour, and integrate Tutorology methods within Power Hour; Continue peer assistance in Power Hour.</p> <p>Continue 1:1 Chromebooks, with a focus on personalized learning, along with digital and flex tools, ie iXL, Newsela, FlipGrid, No Red Ink, G-Suite.</p> <p>Continue Power Hour, and integrate Tutorology methods within Power Hour; Continue peer assistance in Power Hour. Integrate LinkIt data for tutoring and I&RS supports.</p> <p>Launch after-school targeted support program for ELA and math.</p>
2. Schedule onsite visits to view alternative programs which improve the achievement of underperforming subgroups.	Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services	Spring/2013 - Fall/2013	Time Attendance at scheduled sites.	Visits scheduled Visits conducted	Completed: For the implementation of the AVID program, we partnered with Monroe Township and Edison Township for

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	Principals Supervisors Assistant Principals Guidance Counselors Child Study Team Administrative Assistants Teachers	Spring 2014- ongoing			<p>onsite visits and sharing resources.</p> <p>Ongoing: Site visits and resource-sharing continue, with local and national AVID schools.</p> <p>Continued partnerships with Monroe and Edison districts; increased networking with AVID schools as a result of participation in AVID Summer Institutes 2014, 2015, 2016, 2017.</p> <p>Investigated new instructional approaches, especially related to math. Site visits to observe innovative math instruction.</p> <p>Site visits to classrooms implementing personalized learning, small group instruction driven by data, and student-set learning goals.</p> <p>Work to align AVID students' schedules, in order to facilitate collaboration among teachers and students.</p> <p>Continue site visits, building Site Team, expanding AVID elective. Begin plans to transition to school-designed, "AVID-like" program, which follows some tenets of AVID and incorporates our own learning objectives and college-going culture goals.</p>
3. Written consolidation of observations collected from on-	Director of Curriculum/Instruction/Testing	Fall/2013	Time to complete report	Report completed on comprehensive	Completed: AVID program rationale and

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<p>site visits of programs which improve the achievement of underperforming subgroups.</p>	<p>Director of Guidance Director of Student Services Principals Supervisors Assistant Principals</p>	<p style="text-align: center;">Summer 2014- 2016 and ongoing</p>		<p>review of available alternative programs that support the achievement of underperforming subgroups</p>	<p>implementation plan written. Updated AVID Site Team Plan, curriculum and implementation timeline created. Achieved AVID Certification status. Ongoing: Annually update AVID Site Team Plan, curriculum and implementation timeline.</p>
<p>4. Develop plan to implement programs which improve the achievement of underperforming subgroups.</p>	<p>Assistant Superintendent Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors</p>	<p style="text-align: center;">Fall/2013 - Spring/2014 Spring 2014- ongoing</p>	<p>Funding Teacher certification Facilities</p>	<p>Plan designed to implement programs connected to increasing student achievement of underperforming subgroups</p>	<p>Completed: AVID program rationale and implementation plan written and AVID launched in Fall 2014. Initiate Math Coach support for all Pre-Algebra teachers. Ongoing: Continue In Class Resource for math and English. Continue Math Coach support and expand push-in supports. Initiate Geometry in grade 8, personalized learning. Partnerships with AVID schools, assessment of the AVID program, site plan modifications, and program expansion continue to be ongoing.</p>
<p>5. Articulation of new programs presented to Board of Education and Community.</p>	<p>Superintendent Assistant Superintendent Director of Curriculum/Instruction/Testing</p>	<p style="text-align: center;">Spring 2014- ongoing</p>	<p>None</p>	<p>Presentation completed. Support for programs to advance.</p>	<p>Initiate Math Coach support for all Pre-Algebra teachers. Continue Geometry in grade 8, personalized learning. Elective options: Advanced Robotics, Advanced Coding and Design</p>

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					Thinking, Mindfulness.
6. Finalize plans to implement programs which improve the achievement of underperforming subgroups.	Superintendent Assistant Superintendent Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors	Spring/2014 – Summer/2014 and ongoing	Funding Teacher certification Facilities	Program in place for the 2013-2014 school year	<p style="color: red;">Completed: AVID program rationale and implementation plan written and AVID launched in Fall 2014.</p> <p style="color: blue;">AVID implementation expanded to include a grade seven elective and expanded Site Team.</p> <p style="color: blue;">AVID WICOR (Writing, Inquiry, Collaboration, Organization, Reading) skills integrated schoolwide.</p> <p style="color: purple;">Continue integration of AVID WICOR skills; expand Tutorology strategies into NHS tutoring services.</p> <p style="color: purple;">AVID implementation expanded to include two elective classes at each grade level and expanded Site Team.</p> <p style="color: purple;">Investigated options to implement math instructional approach targeted at individual growth.</p> <p style="color: green;">Implement common assessments and data-driven personalized learning.</p> <p style="color: green;">Change In Class Support to In Class Resource program for 7th graders.</p> <p style="color: green;">Implement Life Skills/ Pre-Vocational Skills class.</p> <p style="color: magenta;">Ongoing: Continue and expand ACE (Life</p>

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					<p>Skills) class. Continue common assessments, data-driven curriculum and instruction decision-making, Continue In Class Resource for math and English.</p>
<p>7. Review data to obtain benchmarks of all subgroups for future placement into programs created for underperforming subgroups.</p>	<p>Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors Assistant Principals Guidance Counselors Child Study Team Administrative Assistants Teachers</p>	<p>Fall/2013 - Spring/2014</p> <p>Fall 2014 - ongoing</p>	<p>Time allotted throughout the year to continuously review data of underperforming subgroups.</p>	<p>Data reflected in design of lesson plans created by teachers for underperforming subgroups. Data reflected in planning of Principal's Building-Level Goals.</p>	<p>Individual Student Education Plans created and monitored, aimed at raising proficiency of underperforming students.</p> <p>Student Growth Objectives include benchmarks for instructional planning purposes. Initiated tiered SGO's in 2014-2015 school year to more closely address needs of underperforming (and high achieving) groups, and investigating the weighting of tiered groups for equitable measures of growth.</p> <p>Close analysis of PARCC data, including teacher professional development to use the data for instructional growth.</p> <p>Initiate personalized learning approach, driven by data from standardized testing and common assessments to serve as benchmarks.</p> <p>Ongoing: Continue and expand ACE (Life Skills) class, using data to determine individual development needs. Continue training for paraprofessionals to take data. Continue common assessments, data-driven curriculum and instruction</p>

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					<p>decision-making,</p> <p>Launch benchmark assessments for reading using LinkIt.</p>
<p>8. Develop individual student growth plans to improve the achievement of underperforming subgroups.</p>	<p>Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors Administrative Assistants Teachers Guidance Counselors Child Study Team</p>	<p>Spring/2014 – Fall/2014 *Annually (as denoted above)</p> <p>Fall 2014 - ongoing</p>	<p>Time allotted throughout the year at faculty meetings to complete student growth plans for underperforming subgroups. Curriculum and lesson designing for teachers on remedial math and reading that support learning outcomes for underperforming subgroups.</p>	<p>Verifiable documentation of student growth plans for underperforming subgroups are accurately completed, appropriately filed in students file, and easily accessible to administration, teachers, guidance counselors, students, and parents.</p>	<p>Ongoing: Individual Student Education Plans created and monitored, aimed at raising proficiency of underperforming students.</p> <p>Student Growth Objectives include benchmarks for instructional planning purposes. Initiated tiered and weighted SGO's to more closely address needs of underperforming (and high achieving) groups.</p> <p>Close analysis of PARCC data, including teacher professional development to use the data for instructional growth.</p> <p>Initiate personalized learning goals, driven by data from standardized testing and common assessments; as well as student-set learning goals.</p> <p>Continue to set personalized learning goals, driven by data from</p>

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					standardized testing and common assessments; as well as student-set learning goals. Integrate personalized professional development for teachers, to model the personalization process.
9. Administer benchmark assessments in grades 3 through 11, mathematics and LAL, to chart growth in cluster areas.	Supervisors Administrative Assistants Guidance Counselors Teachers	September November January March May *Annually (as denoted above) Spring 2014 - ongoing	Benchmark assessments. Study Island Portfolio assessments. Computer lab access	Data reports for student growth plans.	Completed: Administered NJASK, and participated in NJDOE PARCC pilot and DLM pilot testing programs. Developed and implemented new assessment process for math placement, to properly cluster students, offer support and enrichment programs, and monitor instruction and growth. Ongoing: Continue to administer spring PARCC and DLM. Math placement rubric will continue to be utilized for proper placement. Common assessments in math and English classes.
10. Continue to review and monitor the progress of students identified as belonging to underperforming subgroups.	Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Assistant Principals Supervisors Administrative Assistants Guidance Counselors Teachers	November-December April-May *Annually (as denoted above) Ongoing	Time allotted to guidance counselors to review student growth plans with teachers. Administrator ensures work completed.	Observation of teachers' implementation of student growth plans for underperforming subgroups of students. Student understanding of student growth plans.	Completed and ongoing: -Individual Student Education Plans -Tiered and weighted Student Growth Objectives -Individualized Education Plans -Intervention and Referral Services Action Plans -Teacher observations, accommodations, and modifications Ongoing: Utilize data from common assessments in order to identify and

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ACTION PLAN

Academic Goal Increase Academic Achievement

Objective #2: By the year 2020, student enrollment in advanced academic courses in grades 6-12, will increase by 20% for the purpose of maximizing student achievement, as measured by annual state assessments, as well as, other baseline student performance data found in advanced academic courses offered, course taken by students, student levels of achievement in courses taken, and varying school-based assessments beginning with the 2010-2011 school year.

Strategy #1: Identify current advanced academic courses offered, student enrollment in advanced academic courses and student achievement in advanced academic courses, for the purpose of improving advanced placement courses and increasing the academic performance of students in courses.

Strategy #2: Establish the criterion and programming needed to increase student enrollment and to improve student achievement in advanced academic placement courses by 20%, as compared to baseline data of the 2010-2011 percentage of students currently enrolled in advanced academic placement courses, as well as, the scores achieved by students in honors and advance placement courses.

Strategy #3: Schools will monitor the progress of goals to ensure objective is being successfully met.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
1. Review the course offerings to see what courses should be included to maximize student potential. Write proposals for Summer Enrichment classes. Present proposals to Curriculum Committee. Post offerings on Applitrack for teachers and support staff and approve teachers and support staff at a Board of Education meeting	Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Supervisors Principals Curriculum Committee of the Board of Education	Fall/2012 - Spring/2013	Time, research and collaboration among all stakeholders. Increase Summer Enrichment budget to accommodate more teachers and more instructional time.	Revised course offerings will be compiled for inclusion in the Summer Enrichment brochure. Teachers will have the opportunity to provide enrichment activities focusing on higher-order, problem-solving, inquiry-	Completed.

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				based skills to the students. Students will be able to accelerate in the course of study for advanced classes.	
2. Offer bridge courses for AP honors and accelerated classes to the community through the Summer Enrichment brochure. Present the new offerings to PTO Joint Council. Promote on school websites	Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors Counselors	Spring/2013 - Summer/2013 Summer 2014 - ongoing	Updated summer brochure. Flyer for PTO Joint Council. Honeywell alerts.	Summer brochure will promote advanced classes to the students as well as the community. Offerings will increase student enrollment positively affecting SAT and AP scores, increasing participation in dual enrollment courses.	Completed: Extended summer enrichment offerings to support varying levels of students, including Pre-Algebra and Algebra 1 bridge courses. Ongoing: Continue to assess support programs and student needs, and design academic and enrichment programs accordingly.
3. Work with guidance counselors and teachers to promote summer courses throughout the year.	Director of Guidance Director of Student Services Principals Supervisors Principals Counselors Teachers	Spring/2013 Spring 2014 - ongoing	Time and collaboration with all stakeholders. Possible parent meeting.	Increase the summer enrollment for grades 6-12.	Completed: Grade 9 guidance counselor presented information about AP courses to 8 th grade students. Middle School Principal, High School Principal and AP teachers co-hosted an information session at HMS for parents interested in advanced academic courses. Collaborated with Supervisor of Mathematics to promulgate

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					<p>information and coordinate registration for online Geometry summer course.</p> <p>Ongoing: Grade 9 guidance counselor presents information about AP courses to 8th grade students.</p> <p>Middle School Principal, High School Principal and AP teachers co-host information sessions for parents and students interested in advanced academic courses.</p> <p>Collaborate with Supervisor of Mathematics to promulgate information and coordinate registration for online Geometry summer course.</p> <p>Consistent articulation with counselors across district.</p> <p>Coordinate presentations for 8th graders, as well as info sessions focused on several student groups: Early College Academy, AVID, AP, with information about summer enrichment and required summer programs.</p> <p>Continue Algebra 1 Info Night presentation for 7th grade students and parents, informing them about summer enrichment for rising Algebra 1 students.</p>
4. Extend Summer Enrichment 2-3 weeks to offer bridge courses.	Directors Supervisors Teachers	Spring/2013 - Summer/2013	Additional funds for teachers, nurses, professional	Monitor course instruction beginning in August. Extend-	Completed.

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			development and materials.	ing the current school year. AP course offerings will become available.	
5. Assess program and modify accordingly.	Superintendent Assistant Superintendent Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors Guidance Counselors	Yearly Ongoing	Assessment data Survey results Teacher feedback ISEPs	Increased student enrollment in Summer Enrichment and academic courses. Improvement noted in students with ISEPs.	Ongoing
6. Present the need for moving Algebra I to 8 th grade to the Curriculum Committee.	Director of Curriculum/Instruction/Testing Director of Guidance Principals Supervisors Guidance Counselors	Fall/2012- Spring/2013 Ongoing	Time Collaboration with all stakeholders. Guidelines for graduation requirements.	Curriculum Committee will see value in the change and approve the new math sequence.	Completed: All 7 th graders enrolled in Pre-Algebra as of 2013-2014, and all 8 th graders enrolled in either Introduction to Algebra or Algebra 1 as of 2014-2015. Ongoing: Math placement is determined using the placement rubric. All 7 th graders are enrolled in Pre-Algebra or Algebra 1 and all 8 th graders in either Math 8, Algebra 1 or Geometry. Algebra 1 and Geometry Information Session for 7th graders and their parents.
7. Update Course of Study to reflect changes in sequence.	Director of Guidance	Spring/2013	Time Copy of current course of study.	9 th and 10 th grade enrollment in Geometry will increase exposing more 10 th and 11 th	Completed for 2018-2019: Updated course offerings for HMS, including choice-based history classes, Algebra 1 option for 7 th graders, and Geometry option for 8 th graders.

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				grade students to Algebra 2. With more students exposed to Algebra 2, SAT scores will increase.	
8. 8 th grade math instructors will use CCSS based strategies to teach Algebra.	Supervisor of Math	February/2013 – June/2013 Ongoing	Time Professional Development. Collaboration with teachers.	Teachers will document CCSS in their lesson plans. Teachers will assess students based on these standards.	<p>Ongoing: Professional development for math teachers focused on implementation of Common Core State Standards.</p> <p>Close analysis of PARCC data, including teacher professional development to use the data for instructional growth.</p> <p><u>2017-2018:</u> Initiate Middle School Math Coach to support Pre-Algebra and best prepare students for Algebra 1.</p> <p><u>2018-2019:</u> Continue Middle School Math Coach. Initiate Geometry option for 8th graders.</p> <p>Ongoing: Math coaching and PD provided by math consultant; integration of new Pearson resources.</p>
9. All 8 th graders will be required to take Part 1 or Full Year Algebra 1.	Math Teachers	September/2013 – June/2014 Ongoing	Funds for additional student and teacher materials.	All students entering 9 th grade will either take Algebra or Geometry eliminating the two-year	<p>Ongoing: All 7th graders are enrolled in Pre-Algebra and all 8th graders in either Intro to Algebra or Algebra 1.</p> <p>Math placement in Algebra 1 is determined using a placement rubric,</p>

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				<p>algebra program in the high school. All incoming high school students will have the opportunity to then take Calculus, Statistics or Dual Enrollment in 12th grade.</p>	<p>and focus is on bringing higher level course to more students each year.</p> <p>Consistent articulation among grades 5-12 teachers.</p> <p>Geometry option for 8th graders.</p>
<p>10. Investigate and research on best instructional practices.</p>	<p>Director of Curriculum/Instruction/Testing Supervisors Principals</p>	<p>Fall/2012 - Fall/2013</p> <p>Ongoing</p>	<p>Time Professional Development. Collaboration with teachers.</p>	<p>Establish if practical to utilize information when developing future district programs.</p>	<p>Ongoing: Teachers continue to work to investigate and implement the flipped classroom approach, to differentiate instruction.</p> <p>Continued integration of technology, with focus on its use for individualized instruction and intervention. Introducing expanded use of Chromebooks and Google Apps.</p> <p>Expanded use of Chromebooks and Google Apps, with 1:1 Chromebook access beginning in 2016-2017.</p> <p>Implement personalized learning approach, to truly individualize instruction based on data-driven analysis of needs and student-set learning goals.</p> <p>Ongoing: Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p>

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<p>11. Extend the Summer Enrichment Program to include preparation for all high-level courses offered to students entering 6th grade.</p>	<p>Director of Curriculum/Instruction/Testing Supervisors Principals</p>	<p>January/2014 – June/2014</p> <p>Summer 2014 - ongoing</p>	<p>Time Professional Development. Collaboration with principals and teachers in developing Curriculum for Summer Enrichment Courses. Identify Students interested in taking Summer Enrichment Courses. Identify teachers interested in teaching Summer Enrichment Courses.</p>	<p>Students that are interested in taking high-level courses in grades 6-12 will enroll in Summer Enrichment Programs. Summer/2014 preparation for all.</p>	<p>Completed: New enrichment courses added for Summer 2014, to provide Pre-Algebra support to rising seventh graders, Algebra 1 support to rising eighth graders, and online Geometry Honors to rising ninth graders.</p> <p>Summer enrichment class, “AVID Boot Camp” exposes students to AVID skills prior to entering middle school.</p> <p>Ongoing: Consistent articulation among grades 5-12 teachers and development of new enrichment offerings.</p> <p>Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p>
<p>12. Change the 8th grade math requirement to ensure all students are exposed to Algebra I, for the purpose of increasing the population of students who will be on schedule to take Calculus, Statistics or Dual Enrollment in 12th grade.</p>	<p>Director of Curriculum/Instruction/Testing Supervisor of Math</p>	<p>Spring/2013 - Fall/2013 - ongoing</p>	<p>Time Professional Development. Collaboration with principals and teachers to develop the appropriate Curriculum.</p>	<p>Student enrollment in 8th grade Algebra I.</p>	<p>Completed: All 8th graders are enrolled in either Introduction to Algebra or Algebra 1 as of 2014-2015.</p> <p>Geometry option for 8th graders.</p>
<p>13. Monitor status in meeting goals for the purpose of enhancing and/or establishing additional objectives and strategies which will continue to support the academic and organizational plans of the district.</p>	<p>Superintendent Assistant Superintendent Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors</p>	<p>Fall/2014- Spring/2015</p> <p>Ongoing</p>	<p>Review of data. Review of timeline in action plan. Time to complete status report.</p>	<p>Plan to successfully implement goals, objectives and strategies to continue to be clearly delineated and</p>	<p>Ongoing: Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p> <p>Administrator goals, building goals, and Professional Development Plans</p>

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	Assistant Principals			monitored in action plan.	<p>focused on achievement data, Middle States objectives, observation data and instructional strategies for Student Growth.</p> <p>Continue to focus on WICOR (Writing, Inquiry, Collaboration, Organization, Reading) skills to support increased academic achievement.</p> <p>Common assessments and coordinated data analysis will allow for deeper monitoring of individual student progress and teacher growth, to develop focused professional development and establish specific objectives for the school and district.</p> <p>Personalized professional development to target teacher goals and model personalization.</p>
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- Professional Development Needs to Meet Objective:**
- 1) Cluster analysis clarification of advance performing subgroups.
 - 2) Data analysis of advance performing subgroups.
 - 3) Provide Professional Development on designing advanced academic programs.
 - 4) Lesson designing for advance performing subgroups.
 - 5) Master Teacher Innovation Lab: Utilize master teachers who have proven successful track record with meeting the needs of advance performing subgroups.
 - 6) Supervisors will meet with Summer Enrichment Teachers to design the curriculum for Summer Programs.
 - 7) Teachers will be trained on NJ Student Learning Standards (NJSLS), changes to College Board testing and PARCC assessments.
 - 8) Instructional training on performance based on-line assessments centered on the NJSLS and NJCCC standards.
 - 9) Workshops related to Algebra and the NJSLS for 8th grade math teachers.
 - 10) Instructional training on online assessments based on the Common Core.
 - 11) Cluster score analysis for PARCC.
 - 12) Graphing calculator training.

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ACTION PLAN

Organizational Capacity Goal # 1

Objective: To maintain and create learning environments that support optimal student development and student performance within all schools, as measured by the district’s facility plan beginning with the 2008-2009 school year.

Strategy #1: With the support of the Board of Education’s Facility and Finance Committees, the District will evaluate our needs and develop budgets to support the Mission, Vision and Goals of the District to increase student achievement.

Strategy #2: Schools will monitor the progress of goals to ensure objective is being successfully met.

Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
1. Promote confidence in the school system’s ability to manage fiscal material resources.	Business Administrator Superintendent Assistant Superintendent District Administrators Board of Education	Ongoing	None	Effective communication to all stakeholders in the District.	Ongoing: Use internal record-keeping procedures to manage and track all spending in the HMS budget and Student Activity account.
2. Raritan High School – Boiler Replacement	Business Administrator Superintendent Assistant Superintendent Building Administrator Building & Grounds Facilities Committee	Fall/2015	\$7,000,000	Replacement of outdated system will be saving costs and providing improved learning environments.	N/A
3. Cove Road School Kitchen and Media Center improvements.	Business Administrator Superintendent Assistant Superintendent Building Administrator Building & Grounds Facilities Committee	Fall/2013	\$250,000	Updated and relocation of outdated rooms and providing improved learning environments.	N/A
4. Dark Fiber throughout District.	Business Administrator Superintendent Assistant Superintendent Technology Department Building & Grounds Finance Committee	Fall/2013 Ongoing	\$800,000	Increased bandwidth to the internet supporting technology in the classroom while reducing expenses	Ongoing: Exploring teacher feedback and implementation ideas following bandwidth upgrade. Additional bandwidth upgrade in Summer 2015.

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	Facilities Committee			and supporting State and Federal initiatives.	Ongoing: Facility upgrades and assessment of ongoing needs to support 1:1 environment. Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.
5. Updating District server room to prepare for power failures and other situations.	Business Administrator Superintendent Assistant Superintendent Technology Department Building & Grounds Facilities Committee	Fall/2013	\$225,000	The ability to maintain the computer systems and e-mail servers during power outages.	N/A; District-level action step.
6. Possible acquisition and improvement to 319 Middle Road, next to Middle Road School.	Business Administrator Superintendent Assistant Superintendent Building & Grounds Facilities Committee	September/2014	\$350,000+	Improved parking with increase student safety. Improved grounds for educational and extra-curricular events.	N/A; District-level action step.
7. Increased use of purchasing Co-Ops	Business Administrator Superintendent Finance Committee	Ongoing	Time	Increase in purchasing power and saving on expenditures will increase educational opportunities to support the Mission and Goals of the District.	N/A; District-level action step.
8. Increased Shared Services	Business Administrator Superintendent Assistant Superintendent Director of Student Services Finance Committee	Ongoing	Time Partnerships	Increases in revenue and decreases in expenditures allow funds to be directed into the classrooms.	N/A; District-level action step.
9. Alternative revenues	Business Administrator Superintendent	Ongoing	Time Partnerships	Increases in alternative revenues	Ongoing: Access grant opportunities:

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	Assistant Superintendent Director of Student Services Finance Committee			allows for increased discretionary spending permitting the District to explore new methods in education.	Teachers' Insurance grants Duke Farms Dark Skies Teacher Program Sustainable NJ grant Healthy U partnership with YMCA Board of Education classroom grants DonorsChoose.org projects
10. Increased Communication to All stakeholders	Business Administrator Superintendent Assistant Superintendent District Administrators Board of Education	Ongoing	Time and effort	Through the use of the District's updated communication tools Stakeholder's will be more informed about the Hazlet Township Public Schools	<p>Completed: Initiated HMS weekly email blast to families and staff and significantly increased the communication base throughout school year: -First email on 9/13/13 was received by 141 family email addresses and 46 staff email addresses. -Last email of 13-14 school year, on 6/25/14, was received by 390 family email addresses and 79 staff email addresses.</p> <p>Regularly post on social media (HMS Twitter) and website.</p> <p>Ongoing: Continue weekly email blast and regular website and Twitter updates; Investigate additional modes of communication; Survey parents and families as to computer and internet access, and work to make communication available and equitable for all.</p> <p>Regularly post on social media (Twitter, Facebook and Instagram), website and HMS Future Ready site.</p>
11. Monitor status in meeting goals for the purpose of enhancing and/or establishing additional objectives and strategies which will continue to support the academic and organizational plans of the district.	Superintendent, Assistant Superintendent Director of Curriculum/Instruction/T esting Director of Guidance Director of Student	Fall/2014- Spring/2015 Ongoing	Review of data. Review of timeline in action plan. Time to complete status report.	Plan to successfully implement goals, objectives, and strategies to continue to be clearly delineated and monitored in	Ongoing: Administrator goals, building goals, and Professional Development Plans focused on ESEA data, Middle States objectives, observation data and instructional strategies for Student Growth.

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	Services Principals Supervisors Assistant Principals			action plan.	Focus on WICOR (Writing, Inquiry, Collaboration, Organization, Reading) skills to support increased academic achievement. Implement personalized learning approach, to truly individualize instruction based on data-driven analysis of needs and student-set learning goals. Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices. Personalized professional development to target teacher goals and model personalization.
<p><u>Professional Development Needs to Meet Objective:</u></p> <ol style="list-style-type: none"> 1. Attendance at State and County meetings on potential construction grants and new methods in construction (2-6). 2. Attendance at State and National Conferences (7-9). 					

ACTION PLAN
<u>Organizational Capacity Goal # 2</u>
<p>Objective: Provide engaging and emerging educational technologies that support 21st Century learning environments to assist students in achieving academic excellence. The District’s Technology Plan will be utilized to evaluate attainment of this goal.</p>
<p>Strategy #1: Evaluate and develop an effective budget that maximizes our revenues and minimizes expenses to ensure that our schools have the necessary technological tools needed to achieve the Mission of the District of...<i>Educating our students...to achieve their maximum potential.</i></p>
<p>Strategy #2: Schools will monitor the progress of goals to ensure objective is being successfully met.</p>

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Action Step	Person(s)/Group(s) Responsible	Timeline for Completion	Resources Needed	Indicators of Success	Status
<p>1. Continue to facilitate a 21st Century learning environment.</p>	<p>Superintendent Assistant Superintendent Business Administrator Board of Education Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisor of Technology Network Technology Staff Supervisors Assistant Principals Teachers Administrative Assistants Guidance Counselors Child Study Team Admin. Facilities Parents Students</p>	<p>Ongoing</p>	<p>Technology Planning Committee. Lesson Planning. Classroom Observations. Funding for technology. Website Facebook Twitter</p>	<p>Clarity in communicating goals established in District Mission. Parental Involvement. Stakeholders informed. Develop the skills in students which assist them in becoming creative 21st Century technological innovators. Generate meaningful, measurable, personal, and instructional technology goals that are differentiated to meet the needs of staff. Provide as many opportunities as possible to students with internet access to receive school/classroom information/access 24 hours a day (e.g. social media, meaningful WebPages, blogs, Skype, FaceTime, flipped classrooms, and a Learning Management System)</p>	<p>Completed: Revised Computer Literacy curriculum to emphasize skills within the 4 C's, rather than skills with particular software applications.</p> <p>Added Social Media component to Computer Literacy curriculum, as required by NJDOE for the 2014-2015 school year.</p> <p>Initiated Genius Hour in 7th grade science classes.</p> <p>Added robotics component to Computer Literacy classes.</p> <p>Implemented one-to-one Chromebook access for all middle school students.</p> <p>Focus on WICOR skills for student achievement and readiness for college and career (from AVID curriculum): Writing, Inquiry, Collaboration, Organization, Reading</p> <p>Implement new tech electives: Robotics, Coding, Digital Photography.</p> <p>Initiate iXL and Newsela as student-centered platforms for support and growth.</p> <p>Major facility upgrades and updates to support 21st century learning.</p>

Approved 2/04/2013, Updated 9/1/2014, Updated 9/1/2015, Updated 9/1/2016, Updated 5/31/2017, Updated 6/15/2018, Updated 7/2/2019

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					<p>Continue to expand technology electives, including Advanced Coding, Advanced Robotics, Design Thinking, Mindfulness.</p> <p>Expand digital tools for personalized learning, and integrate digital tools for personalized professional development for teachers.</p> <p>Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p>
<p>2. Provide engaging and emerging technologies within the classroom setting to create a 21st Century learning environment to help students achieve academic excellence.</p>	<p>Principals Supervisor of Technology Network Technology Staff Supervisors Assistant Principals Teachers Administrative Assistants Guidance Counselors Child Study Team</p>	<p>Ongoing</p>	<p>Lesson plans. Classroom observations. Student profiles. Student assessment. Data Surveys Rubrics</p>	<p>Students will demonstrate an understanding of the operation of technology systems. Students will demonstrate communication skills through the use of technological tools. Students will demonstrate the use of technology vocabulary and use technology to locate, collect and evaluate information from a variety of sources. Teachers are provided opportunities to utilize time within the media center to master new skills. Teachers develop lessons for students utilizing resources provided in a</p>	<p>Ongoing: Consistent integration of technology in HMS classrooms: - Implemented one-to-one Chromebook access for all middle school students. -Google Apps for Education platform for instruction and interaction, as well as instructional applications via iPads, student devices -Web-based services for instruction and assessment, ie Criterion Writing, online textbooks, AVID Weekly, quizlet -Google Hangout -Online components for all textbooks</p> <p>Consistent professional development and support to integrate new technology for student-centered, student-driven learning.</p> <p>Implement new tech electives: Robotics, Coding, Digital Photography.</p> <p>Initiate iXL and Newsela as student-</p>

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				<p>grade-level workshop environment. Encourage student direction and creation of knowledge via technology in all classes on a regular basis.</p> <p>Increase the frequency of use of student-owned devices (BYOD) in classroom lessons.</p> <p>Lab/technology usage (sign-ins). Student created Electronic Portfolios.</p> <p>Artifacts of Learning (projects/presentations).</p>	<p>centered platforms for support and growth.</p> <p>Major facility upgrades and updates to support 21st century learning.</p> <p>Continue to expand technology electives, including Advanced Coding, Advanced Robotics, Design Thinking, Mindfulness.</p> <p>Expand digital tools for personalized learning, and integrate digital tools for personalized professional development for teachers.</p> <p>Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p>
<p>3. Use the iPad as an instructional tool for learning.</p> <p>Train staff members to become proficient using the iPad in a student-centered learning environment. Using the iPad and other new multimedia equipment (document cameras, Skype, FaceTime, SmartBoards, and Apps) in their classrooms as teaching tools.</p>	<p>Assistant Superintendent Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisor of Technology Network Technology Staff Supervisors Assistant Principals Teachers Administrative Assistants</p>	<p>Ongoing</p>	<p>iMovie Applications Wireless environment. Lesson plans. Classroom observations. Surveys Rubrics</p>	<p>Artifacts of learning (iMovies, projects). Teachers utilizing iPads and other new multimedia equipment to facilitate an active student learning environment. Students become creative 21st Century technological innovators. Staff and students will use iPads for instructional use. Staff and students will demonstrate proficiencies in utilizing technology. Introduce an iPad walkthrough document and work with</p>	<p>Ongoing: Continuing to develop consistent integration of technology in HMS classrooms: -Instructional applications on laptops, iPads, smart phones, student devices -Web-based services for instruction and assessment, ie mobymax, Criterion Writing, online textbooks, newscurrents, quizlet -Skype, Google Hangout -Online components for all textbooks -Chromebook implementation, with Google Apps for Education launched for Fall 2014.</p> <p>Implemented one-to-one Chromebook access for all middle school students, 2016-2017.</p>

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				supervisors to calibrate instrument and provide feedback to administrative and instructional staff.	<p>Ongoing: Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p> <p>Continue and expand current technology integration, ie robotics, coding, touch screen monitors, media-scape, personalized learning platforms, digital AVID notebooks.</p>
4. Utilize the new media center and the resources within for students to acquire information.	Principals Supervisor of Technology Network Technology Staff Supervisors Assistant Principals Teachers Administrative Assistants	Ongoing	Lesson plans. Classroom observations. Student profiles. Student assessment data. Surveys Rubrics	Students will be able to navigate on screen menus, use electronic devices independently, and use common technology vocabulary to gain information. Staff members and the technology teacher will work collaboratively to have students create a Podcast library which can be used for student to student tutorials and use electronic devices to acquire information from district subscription services and reliable internet sites. Students will create Podcast and video library of micro lectures and demonstrations stored in iTunes University.	<p>Ongoing: Utilize technology resources in the media center, and investigate additional resources to enhance instruction.</p> <p>Completed: Added six Chromebook carts to support technology integration.</p> <p>Implemented one-to-one Chromebook access for all middle school students.</p> <p>Work to develop state-of-the-art Media Center redesign and repurposing.</p> <p>Major upgrades to Media Center to make it the HMS Hub.</p>
5. Utilize technology to improve Reading, Language,	Principals Supervisor of Technology	Ongoing	Lesson plans. Classroom	The educational technology fluency of our	<p>Completed: Utilized technology to assess and</p>

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<p>and Writing instruction in the classrooms.</p>	<p>Network Technology Staff Supervisors Assistant Principals Teachers Administrative Assistants</p>		<p>observations. Three formal writing benchmarks provided in September, January and April. Scoring will be based on New Jersey Holistic Scoring Rubric. Utilize Study Island Results. Utilize New Jersey Smart scores to check growth.</p>	<p>students and staff will increase through the integration of technology across the curriculum. Students will produce at least one technology project appropriate to each grade level. Teachers will utilize new technology to improve Language Arts Literacy (LAL) (reading/writing/language) instruction in their classrooms by implementing a minimum of 2 Language Arts Literacy lessons per month using the available technologies (Netbooks, Nooks, iPads)</p>	<p>monitor progress in 2013-2014 Student Growth Objectives.</p> <p>Ongoing: Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p> <p>Continue to utilize technology (as named above) for collaboration, monitoring and tracking data for student growth.</p> <p>Use technology (i.e. Google Apps for Education) to support schoolwide goal of WICOR (Writing, Inquiry, Collaboration, Organization, Reading) skills integration.</p>
<p>6. Monitor status in meeting goals for the purpose of enhancing and/or establishing additional objectives and strategies which will continue to support the academic and organizational plans of the district</p>	<p>Superintendent Assistant Superintendent Director of Curriculum/Instruction/Testing Director of Guidance Director of Student Services Principals Supervisors Assistant Principals</p>	<p>Fall/2014- Spring/2015</p> <p style="text-align: center;">Ongoing</p>	<p>Review of data. Review of timeline in action plan. Time to complete status report.</p>	<p>Plan to successfully implement goals, objectives and strategies to continue to be clearly delineated and monitored in action plan.</p>	<p>Ongoing: Administratgoals, building goals, and Professional Development Plans focused on achievement data, Middle States objectives, observation data and instructional strategies for Student Growth.</p> <p>Focus on WICOR (Writing, Inquiry, Collaboration, Organization, Reading) skills to support increased academic achievement.</p> <p>Close analysis of PARCC data, including teacher professional development to use the data for instructional growth.</p>

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					<p style="color: green;">Personalized learning approaches, common assessments and coordinated data analysis will allow for deeper monitoring of individual student progress and teacher growth, to develop focused professional development and establish specific objectives for the school and district.</p> <p style="color: magenta;">Use the Future Ready Schools protocol to seek bronze level certification and create a roadmap for the integration of best practices.</p>
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Professional Development Needs to Meet Objective:

1. Provide professional development on using technology for classroom assignments to support students in learning the high-order aspects of writing.
2. Provide teacher workshops on the flipped classroom to assist teachers in employing flipped strategies.
3. Provide necessary Professional Development to make successful implementation of 1:1 initiative in classrooms.
4. Webinars on use of the SchoolWires website, Facebook and Twitter (1&10), and other Educational Technologies.