



Preschool & Kindergarten Registration Requirements

- Outside of posted registration dates: Call 732.264.2180 to make a registration appointment.
- Only a parent or guardian may enroll a student.
- Student must live in Hazlet with a Parent or Legal Guardian.

All of the following documents must be presented at the time of enrollment

- ✓ **ORIGINAL BIRTH CERTIFICATE:** Proof of Student's date of birth
- ✓ **IMMUNIZATION RECORD:** Showing MONTH/DAY/YEAR of each vaccine your child has received to date. The documents must indicate the student's name, the name of the doctor, or clinic, and the signature and/or stamp of the doctor. Failure to provide appropriate information regarding immunization may result in your child not being able to enroll in school. Any questions, please contact the school nurse.
- ✓ **PHYSICAL FORM:** A copy of your child's last physical from the doctor's office, if your doctor does not use a form, you may use the one posted on our website. Any questions, please contact the school nurse at 732.264.2180 ext. 8003.
- ✓ **CUSTODY PAPERS, COURT ORDERS, PROOF OF LEGAL GUARDIANSHIP, FOSTER PARENT PAPERS:** This requirement only applies in situations regarding parental rights, limitations due to divorce or separation or other legal decisions.
- ✓ **MANTOUX TB TEST:** Student relocating from any other area may need a TB test as mandated by law. This will be determined by the school nurse. If it is required, it must be provided to the school within 60 days.
- ✓ **TRANSFER CARD:** Applies to students who are transferring only.

Proof of Residency: Four documents are required in total

- ✓ **AT LEAST 1 PROOF:** Property tax bills, deeds, contract of sale, leases, mortgages, signed letters from landlords (see Statement of Tenancy), and other evidence of property ownership, tenancy or residency (at least 1).
- ✓ **AT LEAST 3 PROOFS:** Voter registrations, licenses, permits, financial account information, utility bills, delivery receipts and other evidence of personal attachment to a particular location (at least 3).

Additional possible documentation demonstrating residency can be found in the Preliminary Information distributed with this packet and is subject to approval by the school and district administration.

Living with another family in Hazlet: Please read carefully

- Owner of the home needs to accompany you to registration and bring four proofs of residency (see Proof of Residency above).
- Parent/Guardian will be required to submit three documents demonstrating the listed address is his/her primary residence.
- An affidavit of Domicile will be provided. It must be notarized and returned before registration can be completed.

(***Note: Non-traditional residency issues (such as living with another family) will be addressed through an Affidavit of Domicile)